



## Course Registration, Terms & Conditions

**BodyTalk :** Access  Fundamentals  Integration

Pre-registered at [www.bodytalksystem.com](http://www.bodytalksystem.com)?  Monitoring the class?

**Reiki :** 1  2  3  (Master/Teacher)

**Other:**  Please state which \_\_\_\_\_

Location \_\_\_\_\_ Date \_\_\_\_\_

Please select your required course(s) above, state course location(s) and date(s)

Name (as for certificate): \_\_\_\_\_

Address: \_\_\_\_\_

Town: \_\_\_\_\_ Postcode: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

**Please return 2 page form to:** [lesley@lesleydeansmcintyre.com](mailto:lesley@lesleydeansmcintyre.com)  
**Or post to:** Lesley McIntyre, 30 Millbank Road, Templepatrick, Co Antrim BT39 0AS UK

**Payments: Cash**  **Cheque** 10 days in advance  **Debit or Credit** (via box below)

**Online** <https://www.lesleydeansmcintyre.com>  **PayPal** [lesley@lesleydeansmcintyre.com](mailto:lesley@lesleydeansmcintyre.com)

Name on card \_\_\_\_\_ Long Number \_\_\_\_\_

Expiry \_\_\_\_\_ Security Code (last 3 digits on signature strip) \_\_\_\_\_ Postcode \_\_\_\_\_

**"I hereby authorise you to charge the required course fee to this credit/debit card."**

Signature \_\_\_\_\_ Date \_\_\_\_\_

### Additional Information

**Time:** Please arrive in good time for the class to complete the signing in process

**What to wear:** Please dress comfortably and dress in layers

**Refreshments:** Water will be provided during all classes. Tea, coffee, herbal teas & snacks (healthy where possible) will be available during morning & afternoon breaks. Please advise of any dietary restrictions. You can bring lunch or eat out during the lunch break.

**Further details:** [www.lesleydeansmcintyre.com](http://www.lesleydeansmcintyre.com)

**What to bring:** Manuals are provided for new students. Please bring a notebook & pen for taking additional notes. Monitors please bring your manual.

## Terms and Conditions

1. For BodyTalk courses please in addition, where possible, pre-register at [www.bodytalksystem.com](http://www.bodytalksystem.com) and for all other courses by completing and returning this form
2. Full payment is due in advance of the course and to confirm your place.
3. Should the course be over-subscribed you will receive a refund of your course fee or can carry it over to a future course. Please note monitor places are not guaranteed.
4. Cancellation policy
  - *should you cancel your place at least 4 weeks in advance of the class a refund of your course fee will be provided - if between 2 and 4 weeks before an administration fee of £50 will be charged - if less than 2 weeks no refund will be provided although you can carry your course fee over to a future course with Lesley or credit your account for future sessions*
  - *emergency cancellations will be dealt with on an individual basis*
  - *should you decide not to complete the full course after it has started no refund will be provided, you will not graduate the class nor be provided with CEU credits where applicable*
  - *should the course be cancelled due to unforeseen circumstances we will inform you as soon as possible. Your course fee can either be transferred to a future course with Lesley or a refund provided.*
  - *Lesley does not accept any liability for your personal banking fees or any losses incurred due to fluctuations in exchange rates.*
  - *Lesley does not accept any liability for loss of any travel or accommodation costs. Students should therefore be wary of making any non-transferrable or non-refundable arrangements. This also applies should Lesley need to change the dates or the planned location.*
5. Course attendance alone does not qualify you as a practitioner - please check the Practitioner qualifying conditions of your chosen modality
6. Any work provided or received during class should not be considered as a form of treatment and these classes should not be viewed as a substitute for any medical treatments you might be receiving or advice you have been given.
7. The instructor and coordinator are fully exempt from any liability or compensation due to actions during the seminar and cannot be held liable for any expectation of the participant in relation to the seminar.
8. Data Protection - personal information and photographs will remain private and confidential for instructor & coordinator use and only used with signed permission by the individual concerned (see options below). Lesley's policies can be found on her website.
9. Confidentiality - all students are required to observe confidentiality and respect their fellow students.
10. Recording of the class is permitted for sole use of the student and shall not be sold, shared, transferred, re-recorded, or published in any way.

I have fully read and agree to the above Terms and Conditions

I give permission for my photograph to be taken and used

I would like to receive Lesley's Newsletter by email

I would like to join the class contact list

Signed \_\_\_\_\_ Date \_\_\_\_\_